

Registered number  
29090R

**Surrey County Rugby Football Union Limited**

**Report and Accounts**

**30 June 2023**

**Surrey County Rugby Football Union Limited**  
**Report and Accounts**  
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## Surrey County Rugby Football Union

### Committee's Report

The Management Committee presents its report for the period ended 30<sup>th</sup> June 2023.

### Principal activities and review of the year

The Union's principal activity during the year continued to be that of governing body of Rugby Football Union in Surrey.

As reported at the end of the 2022 financial year, the funding methodology from England Rugby (RFU) to Constituent Bodies (CB's) changed from the historic lump sum approach with proposed spending aligned to the objectives of the RFU. Instead, CB's have been invited to submit spending plans to obtain Targeted (Initiative) Delivery Funding outlining how the money would be spent, and what the deliverables would be. In total, during the year ended June 2022, Surrey CB received just under £57,600 from the RFU to cover all of its core activities and specific projects, of this £10,711 was for the aforementioned Targeted Delivery Funding. However, this past year (June 2023) has been very active and the total funds allocated to Surrey by the RFU slightly exceeded £127,000. This included a grant of £30,000 for the first year of our participation in the national Rugby United project to encourage a wider community involvement at clubs by Black and Asian girls and boys, along with £21,107 for specific targeted funding in line with RFU objectives. In reality there has been little or no change in their funding philosophy, more so the introduction of a more transparent and accountable funding methodology. Surrey CB remains very grateful for the continued support from HQ which has enabled game development and enhanced communication activities such as those mentioned below.

A focus during the season was refereeing, coaching, and mental health.

In refereeing, 200 individuals of all ages attended Take Up The Whistle courses. 150 club referees attended the club network sessions. 12 people were supported to complete their ERRA (England Rugby Referee Award) Three "Introduction To Refereeing" courses were held, and 15 Young Match Officials were supported and mentored during the season. 12 Referee CPD themed skills sessions were held on line and at youth festivals and finals events, which delivered training to more than 250 club youth and senior referees.

In coaching, 12 people were supported to complete the ERCA (England Rugby Coaching Awards). 12 mentors from across the County were mobilised to support grass roots coaches. 6 themed Coaching CPD sessions were held locally across the County and at youth finals days and festivals to deliver targeted collaborative skills sessions. Six Online Forums were delivered with more than 100 attendees across the county.

In mental health, a partnership was established with the charity Mindset which allowed 6 online mental health forums to be held for all rugby members, coaches, referees, and parents. Mindset and their Community Kit Hub attended multiple venues throughout the season delivering advice, support and free kit (clothing and equipment) to those that needed it.

During the last financial year Surrey CB has continued to improve communication across our membership, notably through the enhanced use of Social Media. In the 12 months from June 2022 to May 2023 our Facebook reach increased 120% to 60k. Visits were up by 326% to 13k, and page likes were up 263% to 202. Followers increased to 2,768.

Our reach on Instagram went up by 204% nearly 18k, with visits rising to 17k. Followers went from 2,389 to 2,838 so exceeded Facebook for the first time. Twitter followers stood at 3,060.

The newsletter, Surrey Spotlight, was relaunched in March 2022 with the first edition being downloaded 192 times. The second edition attracted 268 downloads, and the third 1,803 downloads. The objective of the newsletter is to feature a wide range of our clubs, teams and age groups, as well as key information of interest to the whole rugby audience.

The revamped Surrey Rugby website has been well received since launch and is the go to location for everything happening at Surrey Rugby.

Back to the financial side, and the operating deficit of £14,902 (2022: Deficit £3,340) was eminently manageable and was achieved on the back of a decision by the Committee to contribute to the financial relief of our member clubs by providing a whole season of free competition activity. It should be noted here that the magnificent support of all our sponsors totally nearly £94k (2022: £30.5k) helped with this, but we were also able to rely on the financial reserves of the CB to ensure ultimate stability.

The balance sheet continues to show a liquid position with cash and listed securities of just less than £252k, and the overall financial wellbeing of the Union is considered to be sound.

Executive Officers who served during the year under review were:

John Pownall	Chair
Tyrone Lawless	Deputy Chair
Sue Gardner	Honorary Secretary
Bruno Plaskow	Honorary Treasurer

**Management Committee Responsibilities:**

The law governing Friendly Societies (The Co-Operative and Community Benefit Societies Act 2014) requires the Management Committee to prepare financial statements for each year which give a true and fair view of the state of affairs of the Registered Entity as at the Balance Sheet date and its Income and Expenditure for the year then ended. In preparing this financial statement, the Executive Committee is required to:

- Select suitable accounting policies and apply them consistently
- Make judgements and estimates that are reasonable and prudent

The Executive Committee is also responsible for safeguarding the assets and for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the Executive Committee on 1<sup>st</sup> August 2023.



Sue Gardner  
Honorary Secretary

# Surrey County Rugby Football Union Limited

Income and Expenditure Account  
for the year to 30 June 2023

	Notes	2023 £	2022 £
<b>Income</b>			
RFU Financial Support	2	127,073	57,588
Interest & Investment Income		3,530	4,251
Administration Sundries		-	1,525
IT Allocation		-	748
Club Development		14,269	12,938
Competitions	3	22,418	32,952
Game Development		14,407	14,848
Marketing		670	2,500
Regulation	4	4,620	4,916
Representative Rugby	5	3,440	6,723
Revenue Generation	6	100,004	45,392
Wellbeing		3,000	-
Other Income	7	-	3,500
<b>Total Income</b>		<u>293,431</u>	<u>187,881</u>
<b>Expenditure</b>			
Administration Expenses	8	52,696	49,690
Club Development	9	57,763	19,677
Competitions	10	40,045	37,148
Game Development	11	30,323	28,566
Marketing	12	23,007	5,628
Regulation	13	5,420	120
Representative Rugby	14	55,024	34,376
Revenue Generation	15	38,217	10,053
Wellbeing	16	5,838	5,682
Other Expenditure	17	-	281
<b>Total Expenses</b>		<u>308,333</u>	<u>191,221</u>
<b>Operating Surplus/Deficit</b>		<u>(14,902)</u>	<u>(3,340)</u>

# Surrey County Rugby Football Union Limited

Balance Sheet  
as at 30 June 2023

	Notes	2023 £	2022 £
<b>Fixed Assets</b>			
Tangible Assets	18	6,150	6,150
Investments	19	<u>124,485</u>	<u>113,363</u>
		<u>130,635</u>	<u>119,513</u>
<b>Current Assets</b>			
Debtors	20	18,279	21,401
Stock		21,016	21,390
Cash at Bank		<u>127,389</u>	<u>162,984</u>
		<u>166,684</u>	<u>205,775</u>
<b>Creditors: amounts falling due within one year</b>	21	<u>62,735</u>	<u>86,924</u>
<b>Net Current Assets</b>		<u>103,949</u>	<u>118,851</u>
<b>Total Assets</b>		<u>234,584</u>	<u>238,364</u>
<b>Capital and Reserves</b>			
Called up Share Capital	22	107	107
Revenue Reserve	23	114,898	129,800
Investment Revaluation Reserve		<u>119,579</u>	<u>108,457</u>
		<u>234,584</u>	<u>238,364</u>

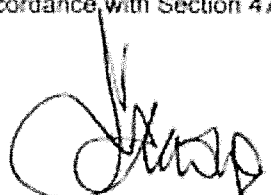
The company is entitled to exemption from audit under Section 447 of the Companies Act 2006 for the year ended 30 June 2023. The Members have not required the company to obtain an audit of its financial statements for the year ended 30 June 2023 in accordance with Section 476 of the Companies Act 2006.



Tyrone Lawless  
Deputy Chair



Sue Gardner  
Honorary Secretary



Bruno Plaskow  
Honorary Treasurer

# Surrey County Rugby Football Union Limited

Notes to the Accounts  
for the year ended 30 June 2023

	2023	2022
	£	£
<b>1 Accounting policies</b>		
<i>Accounting convention.</i> The accounts have been prepared under the historical cost convention and in accordance with applicable accounting standards.		
<i>Depreciation</i> is provided on tangible assets at rates calculated to write off the cost, less estimated residual value, of each asset evenly over its expected useful life which is taken to be 4 years. This does not apply to Trophies which are taken at their current valuation.		
<b>2 RFU Financial Support</b>		
Annual Allocation	32,580	10,584
County Championship	6,000	4,609
Commonwealth Grant	2,000	-
Competitions	9,710	5,832
Representative Teams	23,176	25,852
Other	53,607	10,711
	<u>127,073</u>	<u>57,588</u>
<b>3 Competitions Income</b>		
Reserve leagues	(500)	8,500
KO Cups	(250)	5,750
Club 7s festival	1,863	1,800
Under 21	2,150	592
Junior Rugby	15,566	12,854
Major Mini festivals	3,589	3,456
	<u>22,418</u>	<u>32,952</u>
<b>4 Regulation Income</b>		
Club subscriptions	1,680	2,220
Discipline	2,940	2,696
	<u>4,620</u>	<u>4,916</u>
<b>5 Representative Rugby Income</b>		
Boys U17 Contributions	-	2,963
Boys U18 Contributions	1,840	1,200
Girls U13 Contributions	-	1,520
Girls U18 Contributions	1,600	1,040
	<u>3,440</u>	<u>6,723</u>

# Surrey County Rugby Football Union Limited

## Notes to the Accounts

for the year ended 30 June 2023

	2023 £	2022 £
<b>6 Revenue Generation Income</b>		
Donations	106	137
INT TX Admin	4,108	3,890
Sponsorship	83,800	30,520
Merchandise	15	345
Old Patrons	11,975	10,500
	<u>100,004</u>	<u>45,392</u>
<b>7 Other Income</b>		
CJRS Grant	-	3,500
	<u>-</u>	<u>3,500</u>
<b>8 Administration Expenditure</b>		
AGM	582	-
Bank Charges	(30)	4
Committee Expenses	1,355	866
Insurance	789	744
IT	1,853	3,025
Lease Vehicle	-	245
Legal/Audit	850	750
Mobiles	550	781
Sundries	441	718
Payroll Pension	693	630
Payroll Salary	23,100	21,000
Postage	60	78
Printing & Stationery	-	29
Rent & Rates	10,650	9,600
Subscriptions	25	25
Sundries	-	30
Telephone	574	575
Worldpay	627	1,267
ZEROED VAT	3,037	4,385
Leadership Academy	1,928	417
Bookkeeping	5,612	4,521
	<u>52,696</u>	<u>49,690</u>
<b>9 Club Development Expenditure</b>		
Incidental Expenses	32	26
Dynamic Risk Fund	-	3,000
Rugby United Project	30,000	17,251
RUGBY1 Rugby Grounds	7,440	-
RUGBY2 Rugby Facilities	4,523	-
STUDENT	250	-
U12 GIRLS	1,250	-
HELP Small grant funds	14,268	(600)
	<u>57,763</u>	<u>19,677</u>



## Surrey County Rugby Football Union Limited

### Notes to the Accounts

for the year ended 30 June 2023

	2023	2022
	£	£
<b>10 Competitions Expenditure</b>		
Junior Competitions	13,663	15,342
Surrey Mini Festivals	4,512	350
Administrative Expenses	283	685
Fixture Exchange	497	294
County Knock-out Cups	4,007	4,902
Pre Season 10s	798	300
Reserve Leagues	8,396	2,892
Club 7s Festival	5	3,938
Touch Rugby	1,190	450
Under 21 Cups	4,667	6,592
Walking Rugby festival	2,027	1,403
	<u>40,045</u>	<u>37,148</u>
<b>11 Game Development Expenditure</b>		
Annual Allocation	-	68
Back to Rugby Competitions	-	2,100
Back to Rugby Development	26	2,673
Coaching/Mentoring	3,607	5,153
Refs CPD/Mentoring	6,379	9,603
Schools Tournaments	3,500	3,525
Volunteer Recognition Programme	9,400	5,444
W & G Women & Girls - Pillar 2	7,411	-
	<u>30,323</u>	<u>28,566</u>
<b>12 Marketing Expenditure</b>		
Annual dinner	4,916	3,732
Player/ref/Volunteer promo	728	-
Revenue Promotion	12,135	-
Website Maintenance	5,228	1,896
	<u>23,007</u>	<u>5,628</u>
<b>13 Regulation Expenditure</b>		
Discipline process	5,420	120
	<u>5,420</u>	<u>120</u>

# Surrey County Rugby Football Union Limited

## Notes to the Accounts

for the year ended 30 June 2023

	2023	2022
	£	£
<b>14 Representative Rugby Expenditure</b>		
Department Overhead	3,235	911
U15 Squad	-	2,500
U16 Squad	3,264	2,772
U18 Squad	5,787	4,333
U18 Squad	4,078	3,981
Girls U15	14,620	3,714
Girls U18	3,899	3,542
Presidents XV	-	22
Surrey Men	6,636	1,631
U20 Squad	5,200	4,255
Surrey Women	8,209	6,570
VETS	96	145
	<u>55,024</u>	<u>34,376</u>
<b>15 Revenue Generation Expenditure</b>		
Recruit sponsors	38,207	9,799
Merchandise	10	254
	<u>38,217</u>	<u>10,053</u>
<b>16 Wellbeing Expenditure</b>		
Club safeguarding officers	76	134
Game Safety & Wellbeing - Pillar 4	3,615	-
Medical Supplies	1,367	4,168
Medical personnel training	780	1,380
	<u>5,838</u>	<u>5,682</u>
<b>17 Other Expenditure</b>		
Uncategorised Expenditure	-	281
	<u>-</u>	<u>281</u>

## Surrey County Rugby Football Union Limited

### Notes to the Accounts

for the year ended 30 June 2023

	2023 £	2022 £
<b>18</b>		
Original Surrey Cup	1,000	1,000
7-a-side Paskey Cup	1,000	1,000
London Merit Cup	100	100
Wilkinson Sword	1,250	1,250
Theo Rice Trophy	2,800	2,800
	<u>6,150</u>	<u>6,150</u>
<b>19</b>		
Value at 1 July	113,313	127,380
Changes	11,122	(14,067)
Value at 30 June	<u>124,435</u>	<u>113,313</u>
<b>Unlisted Investments</b>	50	50
	<u>124,485</u>	<u>113,363</u>
<b>Listed Investments - original cost</b>	4,856	4,856
<b>Revaluation Reserve</b>	119,579	108,457
	<u>124,435</u>	<u>113,313</u>
<b>20</b>		
Other Debtors	18,279	21,401
	<u>18,279</u>	<u>21,401</u>
Included in the Other Debtors above is £5,733 which is payable greater than 12 months following the end of the financial year		
<b>21</b>		
Trade Creditor	1,542	6,330
VAT	-	3,136
Accruals	42,941	10,713
Charity Account	2,646	2,646
Deferral of 2019/20 Activities	-	8,407
Deferral of 2021/22 Activities	-	43,074
Deferred Activities 2022/23	3,268	-
Development Fund	10,251	7,389
Mens Comps 2022/23	-	2,950
Womens Comps 2022/23	-	262
PAYE-NI	930	873
Pension	141	128
Referee Fund	1,016	1,016
	<u>62,735</u>	<u>86,924</u>
<b>22</b>		
Allotted, called up and fully paid Ordinary shares of £1 each		
At 1 July	107	107
<b>Movement in share capital</b>	-	-
At 30 June	<u>107</u>	<u>107</u>
<b>23</b>		
At 1 June	129,800	133,140
Retained Surplus/(Deficit)	(14,902)	(3,340)
At 30 June	<u>114,898</u>	<u>129,800</u>

## **Surrey County Rugby Football Union Limited**

**Accountants Report to the Management Committee of  
Surrey County Rugby Football Union Ltd**

We have performed certain procedures in respect of the company's unaudited financial statements for the year ended 30 June 2023 on pages two to six, made enquiries of the company's officers and assessed accounting policies adopted by the officers, in order to gather sufficient evidence for our conclusion in this report.

This report is made solely to the company's officers in accordance with our terms of engagement. It has been released to the officers on the basis that this report shall not be copied, referred to or disclosed, in whole (save for the officers own internal purposes or as may be required by law or by a competent regulator) or in part, without our prior written consent. Our work has been undertaken so that we might state to the officers those matters that we have agreed to state to them in this report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's officers for our work, for this report or the conclusions we have formed.

### **Respective responsibilities**

You have confirmed that you have met your duty as set out in the Management committees responsibilities statement on page one. You consider that the company is exempt from the statutory requirement for an audit for the year. Our responsibility is to form and express an independent conclusion, based on the work carried out, to you on the financial statements.

### **Scope**

We conducted our engagement in accordance with the Institute of Chartered Accountants in England & Wales Interim Technical Release AAF 03/06. Our work was based primarily upon enquiry, analytical procedures and assessing accounting policies in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2015). If we considered it to be necessary, we also performed limited examination of evidence relevant to certain balances and disclosures in the financial statements where we became aware of matters that might indicate a risk of material misstatement in the financial statements.

The terms of our engagement exclude any requirement to carry out a comprehensive assessment of the risks of material misstatement, a consideration of fraud, laws, regulations or internal controls, and we have not done so. We are not required to, and we do not, express an audit opinion on these financial statements.

### **Conclusion**

Based on our work, nothing has come to our attention to refute the officers confirmation that the accounts comply with the Co-operative and Community Benefit Societies Act 2014.

*Tudor John Ltd*

Tudor John Ltd  
Nightingale House  
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Surrey  
KT17 1HQ

Date: *18 September* 2023